

HOUSE OF RUTH JOB DESCRIPTION
Child Abuse Treatment Program (CHAT)
Therapist

FUNCTION: Under the oversight of the Director of Counseling Services, and within the scope of the agency's goals and objectives, the Therapist is responsible for provision of therapeutic services to children who have been abused, neglected and exposed to violence in their homes, in their schools or in their communities.

JOB RESPONSIBILITIES:

1. Provide intake and assessment for children participating in the CHAT Program.
2. Secure signed releases and informed consent forms.
3. Provide direct therapy and services to children who have been abused and neglected and/or exposed to violence in their homes, schools or community.
4. Administer standard psychological tests such as the CBCL in order to assess, diagnose and develop a treatment plan.
5. Assess clients for ongoing treatment progress and effectiveness, and revise treatment plan accordingly.
6. Provide accurate and timely documentation of therapeutic services, including ongoing treatment notes, intake and assessment forms, treatment plan and termination summaries.
7. Consult with colleagues, co-workers and other professionals when appropriate.
8. Be familiar with and utilize the *Standards of Care Task Force Guidelines* for working with child crime victims.
9. Actively participate in clinical supervision.
10. Initiate and develop relationships with collateral agencies who make referrals to the program and who accept referrals from the program.
11. Participate in all agency meetings as appropriate: program meetings, weekly and monthly staff meetings, case management meetings.
12. Demonstrate ability to be an effective team member by communicating openly, co-operating with other staff, demonstrating positive attitudes and working together to solve problems.
13. Communicate professionally and appropriately with staff and the public by observing confidentiality, staying focused on job tasks and demonstrating active listening skills.
14. Demonstrate ability to work effectively under supervision by being open to feedback, reporting on activities as directed, staying within the job description and following through on suggestions.
15. Other duties related to operation of the CHAT Project.

Required Qualifications and Skill Sets:

- MFT (licensed, registered intern or trainee)
- Bilingual Spanish an asset.
- The ability to interact well with children
- Command of multiple treatment modalities to intervene with children, adults and families.
- Experience working under the supervision of a licensed mental health professional with specialized training in the treatment of child trauma victims
- Access to supervision or peer review.
- Familiarity with the applicable business and ethics codes
- Understand the concepts of professional boundaries and dual relationships
- Ability to limit practice to the scope of their ability and expertise

- Demonstrated ability to work effectively with a wide range of people from diverse backgrounds. Excellent written and verbal communication skills.

House of Ruth is an Equal Opportunity Employer. House of Ruth prohibits discrimination on the basis of age, gender, race, ethnicity, national origin, cultures, religion, immigration status, veteran status, political beliefs, sexual identity, ability/disability, and health/mental health status in all its programs and activities, not only in respect to employment practices but also in the delivery of services.

AMERICANS WITH DISABILITIES ACT COMPLIANCE INFORMATION

To comply with the Americans with Disabilities Act and other applicable laws insuring equal employment opportunities to qualified individuals with a disability, reasonable accommodations are made for the known physical or mental limitations of an otherwise qualified individual with a disability unless an undue hardship, direct threat to health and safety or other job related consideration exists. Applicants or employees who require accommodation to perform the essential functions of the job should contact the Executive Director to request such an accommodation. The accommodation she/he is requesting or needs to perform the job should be specified. The request will be discussed, and if necessary, we will investigate barriers that make it difficult for the applicant or employee to have an equal opportunity to perform her/his job. Necessary accommodations will be made unless precluded by an undue hardship or other permissible considerations.